

Position	Specialist Monitoring & Coordination
Qualification	Master's Economics, Public Administration and Management from a reputable local / international university. Higher degree will be preferred.
Experience	Minimum 8 years of relevant experience in Monitoring and Coordination in public sector and /or donor funded projects.
Job Descriptions	• Coordinate implementation activities among all concerned departments, implementation partners / agencies and stakeholders of the Program. • Maintain close liaison with partner Banks and Financial Institutions regarding beneficiary led financing, verification and reporting requirements. • Monitor implementation progress and ensure timely resolution of operational and coordination issues. • Facilitate collection, consolidation and validation of program data received from various stakeholders. • Coordinate occupancy verification, beneficiary follow-up and other monitoring activities under the Program. • Facilitate preparation and submission of monthly, quarterly and special progress reports. • Organize coordination meetings, , progress review meeting, field visits and stakeholder consultations. • Facilitate timely communication, information sharing and follow-up on decisions across all relevant entities. Perform any other task assigned by the Program Director and Deputy Program Director PforR